



SPCA of Texas Volunteer Application

Thank you for your interest in the SPCA of Texas Volunteer Program.

Our mission

- *The SPCA of Texas is dedicated to providing every animal with exceptional care and a loving home*

Without volunteers we could not accomplish or further this mission. All volunteers are required to be 18 years of age or older. If you are between the ages of 12 and 17, you may volunteer if a parent or legal guardian becomes a volunteer and attends with you. **Please complete this volunteer application** our information can be mailed to the SPCA of Texas at: *2400 Lone Star Drive, Dallas, TX*

75212. Upon review of your application, you will receive an e-mail or phone call with instructions and orientation dates. You will be required to attend a volunteer orientation where you will learn more about the SPCA programs. Certain volunteer jobs require additional training.

At the time of the orientation, we ask each new volunteer to bring a photo ID that may be placed in their file along with a **one-time fee of \$30**. This fee is used to offset the cost of the apron, badge, newsletter that each volunteer receives along with covering basic administrative costs and the background check. If you have any questions, please contact the Volunteer Department at 214.461.1813. Thank you for your interest and support of the SPCA of Texas.

Name _____ Date _____
(Please print First, Middle and Last)

Address _____ City _____ State _____ Zip _____

Home Phone# _____ Work# _____ Fax# _____

Email _____

Employer _____ May we contact you at work? _____

Position _____ Address _____ City _____ Zip _____

Are you over 18 years of age? ___ Yes ___ No If no, are you at least 12 years of age and applying with parent or guardian? ___ Yes

Emergency Contact _____

Relationship _____ Phone _____

Please List two references.

1. Name _____ Phone _____

2. Name _____ Phone _____



Volunteer Agreement

I, _____, hereby agree to accept a position in a voluntary capacity as a volunteer for the SPCA of Texas (herein after referred to as SPCA). I understand that the term VOLUNTARY means the way in which actions or services are rendered to the SPCA. Such actions or services are rendered to the SPCA with generous and charitable motives. No liability whatsoever will be incurred by the SPCA to anyone who performs voluntary actions or services. I understand that the term VOLUNTEER means a person who freely chooses and renders services to the SPCA in a voluntary capacity.

1. I fully understand and agree that my services are provided strictly in a VOLUNTEER capacity.
2. I fully understand and agree that I am providing services to the SPCA strictly as a VOLUNTEER.
3. I fully understand and agree to provide my services to the SPCA as a volunteer in a volunteer capacity without any express or implied promise of salary, commission, or payment of any kind whatsoever.
4. I fully understand and agree to provide my services to the SPCA as a volunteer in a voluntary capacity without any employment-type benefits, including but not limited to employment insurance programs, workers compensation accrual in any form, or sick, holiday, or annual leave time.
5. I fully understand that the SPCA handles large numbers of animals of unknown temperament on a daily basis. I agree to hold the SPCA harmless of any injury(s) or disease(s) which I might sustain from handling animals during the course of my volunteer duties.
6. I fully understand and agree to assume all risks involved in any and all duties that I perform for the SPCA. Such duties may consist of, but are not limited to, animal handling, custodial work, kennel staff assistance, and other foreseeable duties.
7. I agree to familiarize myself with the SPCA policies and procedures. I will fully comply with both the letter and the spirit of these procedures.
8. I fully understand that the SPCA expects high standards of moral and ethical treatment of animals under its care. I agree to strictly adhere to these standards in my voluntary capacity at the SPCA.
9. I fully understand and agree that either for failure to fully comply with any and all of the obligations outlined in this Volunteer Agreement, or for any reason whatsoever, while performing my voluntary services to the SPCA in a voluntary capacity, the SPCA at its sole discretion, may immediately terminate my volunteer services.

Signed _____ Printed _____

Date _____

PARENT OR LEGAL GUARDIAN OF VOLUNTEERS UNDER THE AGE OF 18

As a parent or legal guardian of the above named volunteer, I hereby give my consent to allow my child/ward to perform volunteer services for the SPCA of Texas as described within the Volunteer Agreement, Volunteer Application, and Release; and I fully understand and agree to all terms and conditions as set out in the above mentioned articles, and have, to the best of my ability, explained them to my child/ward. I have paid particular attention to the Release section herein.

Date _____ Parent/Guardian _____



Volunteer Release Form

1. I agree to release, discharge, indemnify and hold the SPCA of Texas harmless for any and all damage to my personal property while performing as a VOLUNTEER in a VOLUNTEER CAPACITY any and all duties for the SPCA of Texas.
2. I recognize that in handling animals at the SPCA in a VOLUNTEER CAPACITY there exists a risk of injury or sickness, including personal injury or harm. On behalf of myself, my heirs, personal representatives and executors, I hereby release, discharge, indemnify, and hold harmless the SPCA of Texas, its agent, servants and employees from any and all claims, causes of action or demands, of any nature or cause connected with my Volunteer Agreement. This might include connection with my VOLUNTEER services based on damages which may be incurred or sustained by me in any way. Such damages or injuries might include, but are not limited to animal bites, accidents, injuries, and personal property damage.
3. I understand that public relations are an important part of volunteering at the SPCA. I agree, therefore, on behalf of myself, my heirs, personal representatives, and executors to allow the SPCA to use any photograph or video recording taken of me for use in public relations efforts. Any photographic or video images which I produce, in a VOLUNTARY CAPACITY, will become the sole property of the SPCA and as such, they may use them in any ways they see fit. The SPCA will use reasonable efforts to notify me but such notification is not a condition of use under the auspices of the SPCA.
4. I will not, under any condition, serve as an SPCA volunteer while under the influence of drugs, alcohol or any other substance.
5. I will allow the SPCA to run a background check at their discretion.
6. Over the course of volunteering, I may deal with confidential and/or protected information, i.e. donor and adopter data, and hereby agree to fully respect the SPCA of Texas' non-disclosure policy of said information. Failure to do so may lead to penalties up to termination.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THE FORGOING VOLUNTEER AGREEMENT AND RELEASE AND THAT I WILL COMPLY WITH THE SAME.

Signed _____ Printed _____

Date _____

PARENT OR LEGAL GUARDIAN OF VOLUNTEERS UNDER THE AGE OF 18

As a parent or legal guardian of the above named volunteer, I hereby give my consent to allow my child/ward to perform volunteer services for the SPCA of Texas as described within the Volunteer Agreement, Volunteer Application, and Release; and I fully understand and agree to all terms and conditions as set out in the above mentioned articles, and have, to the best of my ability, explained them to my child/ward. I have paid particular attention to the Release section herein.

Date _____ Parent/Guardian _____



Volunteer Questionnaire

Please tell us briefly why you would like to become an SPCA volunteer: _____

What volunteer experiences have you enjoyed? _____

Have you had prior experience at an animal shelter or in a related field and where? _____

Are you a current member of the SPCA of Texas or any other animal welfare/rights organization? _____

Volunteering for the SPCA is not only animal related, it also involves constant contact with the general public. What are your feelings about interacting with all types of people? _____

What personal special skills would you like to use at the SPCA? _____

What tasks would you like never to be asked to do as a volunteer? _____

There are instances when some animals are termed "unadoptable" and have to be euthanized due to behavior or illness. What are your feelings about euthanasia? _____

For your own protection, it is important you or your parent/guardian carry medical insurance. And, because of the type of work you might be involved with what is the date of your last tetanus shot? _____

Have you ever been convicted of a crime other than a minor traffic offense? ____ Yes ____ No
If yes, please specify: **(A conviction may not automatically disqualify you for volunteer work)**

I certify that all answers given by me on this application or any other accompanying or required documents or during any interview process are true, accurate and complete. The falsification, misrepresentation or omission of facts will be cause for removal of my volunteer status, regardless of when or how discovered.

Name: _____ Signature: _____ Date: _____
(please print)

Parent's Signature for applicant if under 18yrs old _____ Date _____



SPCA of Texas
2400 Lone Star Drive
Dallas, TX 75212
www.sPCA.org

I want to volunteer with the SPCA of Texas at
 Dallas Industrial Dallas Village Fair McKinney

Volunteer Job Opportunities: (Please check the programs that interest you)

Adoption Counselor - Counseling the public about requirements for adoption of animals and making the right match. *Requires 4 hours of TLC prior to Adoption Training.* Please note, there are four (4) types of adoption programs we run. You may select one or all four.

Shelter program **Off Site program** **Petsmart Denton** **Petsmart Mesquite**

Humane Education - Pet Docent (*Provide animal education programs for libraries and schools*)

Special Events- Assisting in various fund raising/community efforts such as “Strut Your Mutt” & the “Fur Ball Gala”

TLC - Walking dogs, playing with cats and socializing animals.

Petsmart Program – Clean cages in selected Petsmart stores. (currently only Dallas county)

Canisters - Contact businesses and place canisters for the SPCA, and pick up money when canisters are full.

Social & Therapeutic Services - **Compassion Connection** (*Pet visitation w/own animal*)

Pet Haven (*temporary housing for families in crisis*), **Pet Grief Counseling** (*To offer comfort, guidance, and support as well as tools that can help facilitate grief recovery*).

Clerical or basic office tasks in all departments. (*Help with the Clinic, Adoption desk, volunteer dept and more!*)

Foster Program

The foster program is run by the SPCA of Texas Operations group and requires 3 hours of TLC. If you are interested in becoming a foster and caring for an injured or young animal in your home, please mark the below box. The Foster Program Administrator, from the Operations group, will make direct contact with any volunteer who wants to be a part of this wonderful program.

I would like to volunteer for a Foster Home